

Job Framework

Job Title	Registered Nurse - Vasectomy	Cost Centre	According to workplace
Location	National - UK	No. of Direct Reports	n/a
Reporting to	Specialist Services & Implementation Lead	Budget (Y/N) Responsibilities	N

The Function

MSI Reproductive Choices UK is a reproductive health charity, best known for its abortion services which help 70,000 women a year. Our network of welcoming clinics and local community services, together with a 24 hour confidential helpline work, provide high quality, safe, accessible and compassionate advice, care and support for the women and men who need us. 95% of our services are commissioned by the NHS.

Our clinic network is growing as part of our strategy to be the charity of choice for the women and men who turn to us for help, and for our funders. Our influence is growing too, as we work to increase public and political understanding of the issues women and men face in making reproductive choices.

We're looking for people who share our drive to provide the best quality care to everyone who needs our services to join our committed teams of clinical, management and support staff.

We're proud to be champions for reproductive choice, and we work hard every day to make a reality of women's rights to decide whether and when to have children.

The Role

To provide safe, effective and excellent clinical services for clients undergoing vasectomy and associated care.

Key Responsibilities

Consultation

- Admission of clients
- Undertaking vasectomy consultations, including providing information on procedure, contraception and aftercare □
Consenting clients
- Completion of electronic records and/or paper records
- Maintenance of client confidentiality and Data protection

Admission to Discharge

- Checking details on client notes and alerting Surgeon to any 'significant conditions'
- Escorting clients into treatment room and supporting them through the procedure

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- Assisting the Surgeon as required
- Take a lead on maintenance of timely throughput for clients in liaison with the Surgeon and Administration Team
- Maintain client safety
- Administer 'local vocal' as required
- Completion of client records
- Preparation and cleaning of all clinical areas pre and post treatment
- Disposal of clinical/hazardous waste
- Maintenance of Health and Safety standards and COSHH Regulations
- Escorting clients into recovery area
- Ensure clients are informed about aftercare prior to discharge
- Early recognition of possible post-operative complications and ensuring appropriate follow-up care
- Responsibility for discharging clients once observations have been monitored and are satisfactory **Drugs, Equipment and Environment**
- Preparation of anaesthetic prior to the procedure
- Follow infection Control Policies
- Ensure equipment is checked for maintenance and is cleaned
- Supervision and Training**
- Supervision of unqualified team members
- Participation in appraisal and clinical supervision
- Attendance at mandatory training
- Participate in the Audit and action plan process
- Other Duties**
- Achieving the key targets for the Vasectomy Unit
- Ensuring a timely and seamless service for the clients □ Identify safeguarding concerns

Experience (essential/desirable)

- Post registration Nursing experience
- Day case surgery experience (desirable)

Qualifications and Training (essential/desirable)

- English Language and Mathematics to GCSE standard or equivalent
- RN level 1 or 2
- Current ILS certificate

Personal Attributes

Skills

- Excellent listening and communication skills

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- Ability to work as part of a team
- Ability to work without close supervision
- IT skills including Microsoft Word & Excel

Attitude/Motivation

- Flexible, driven and proactive
- Ability to remain calm
- Sensitivity to individual client needs, confidentiality
- Friendly, helpful, warm and caring manner
- Reliable and non judgemental
- Willingness to participate in the training and orientation of others
- Committed to client centred care
- Motivated by the achievement of high clinical standards
- Pro-choice on abortion
- Positive attitude to organisational change
- Uphold and actively demonstrate behaviours that align with organisational values and behaviours

MSI Behaviours and Values

Team Member Behaviours

Work as One MSI

- You contribute, use, and share accurate data and evidence to improve understanding, insight and decision-making across MSI, enabling us to maximise our ability to influence others
- You share relevant knowledge, expertise and resources to strengthen teamwork and prevent duplication of effort
- You actively work as part of a team, providing support and flexibility to colleagues, demonstrating fairness, understanding and respect for all people and cultures.

Show courage, authenticity and integrity

- You hold yourself accountable for the decisions you make and the behaviours you demonstrate □

You are courageous in challenging others and taking appropriate managed risks.

Develop and grow

- You seek feedback to enable greater self-awareness and provide the same to others in a way which inspires them to be even more effective
- You manage your career development including keeping your knowledge and skills up to date.

Deliver excellence, always

- You strive to consistently meet and exceed expectations, putting clients at the centre of everything, and implement smarter, more efficient ways of performing your role
- You build and maintain effective long-term working relationships with all stakeholders, and are a true MSI ambassador.

Leadership (For Leaders only)

- You inspire individuals and teams, through situational leadership, providing clear direction
- You seek and provide opportunities which motivate team members, helping to develop skills and potential whilst strengthening our talent and succession pipeline
- You are aware of emerging developments in our sector, demonstrating strategic insight about our clients and business and encourage this in your team
- You articulate a vision of the future which inspires and excites others.

MSI Values

- **Mission driven:** With unwavering commitment, we exist to empower women and men to have children by choice not chance
- **Client centred:** We are passionate about our clients and dedicate our efforts to delivering agreed objectives to the highest possible quality
- **Accountable:** We are accountable for our actions and take responsibility for everything we do to ensure long term sustainability and increased impact
- **Courageous:** We recruit and nurture talented, passionate and brave people who have the courage to push boundaries, make tough decisions and challenge others in line with our mission.