

Job Framework:

JOB TITLE



General role information

Job Title:	Senior BI Application Analyst – GDW reporting
Reporting to:	Senior BI Application Analyst (reporting)
Salary Band:	15
Notice period:	1 month
Career Band:	Technical Expert
Budget Responsibility?	No
Direct Reports?	No
Client facing role?	No

Introduction:

MSI Reproductive Choices is one of the world's leading providers of sexual and reproductive healthcare. We believe that everyone should have the right to choose. From contraception to safe abortion and life-saving post-abortion care, we are committed to delivering compassionate, affordable, high-quality services for all.

Today, our organisation has over 9,000 team members working in 37 countries across the world. Our success lies in the fact that MSI teams are locally led, entrepreneurial and results-driven, and are passionate about delivering high quality, client-centered care in their own communities. As a social business, we focus on sustainable delivery, efficiency, and funding models that are built to last, so that the women and girls we serve today will have a choice in the future too.

We know that access to reproductive choice is life changing. For some, it can mean the ability to complete an education or start a career. For others, it means being able to look after the family they already have. For everyone, it means the freedom to decide their own future, creating a fairer, more equal world.

The role

MSI is in the process of rolling out a Global Data Warehouse (GDW) using the Microsoft Modern Data Warehouse (MDW) suite of applications, principally Azure Synapse, Azure Analysis Services, Logic Apps, Power Apps and Power BI. The aim is to produce a single repository of global data, and to improve & modernise MSI's reporting, ensuring it is fit for both Global Head Office and the Country Programmes' strategies and operating models.

This is a 12-month fixed term role to act as the BI Application team's Power BI reporting expert for the GDW project. The successful candidate will report into the BI team's reporting lead and will be responsible for the requirements gathering, design, development and delivery of GDW reports as prioritised by the Project Board.

All MSI Reproductive Choices job framework is subject to a language neutrality test prior to approval and we're always looking for new ways to make our recruitment process as fair and unbiased as we can. If you'd like to provide feedback on MSI Reproductive Choices recruitment process, please do so via email to

recruitmentinbox@msichoice.org

Key Responsibilities

Working as part of the wider project team you will manage your own workload guided by the current planned project deliverables. You will work collaboratively across the organisation to support the delivery of these initiatives.

Your focus areas will include:

GDW Report development

- Gather and analyse requirements from stakeholders to develop reports and dashboards .
- Design and develop visuals, reports and dashboards in Power BI.
- Monitor and maintain the security of the GDW Power BI platform.
- Collaborate with stakeholders to ensure report outputs are accurate and meet business needs.
- Ensure reports created are in accordance with MSI's BI report guidelines .
- Ensure reports developed are fully tested before being released to the end users .
- Assist in the training, and support, of MSI 's Power BI report developers .

Support the BI Applications team

- Assist the BI Applications team in providing BAU support to end users .
- Provide ongoing support and training to the BI Applications team to further their knowledge of Power BI.

Key Skills

To perform this role, it is **essential** that you have the following skills:

- Ability to work in a diverse and inclusive environment, respecting and collaborating with all individuals equally, and with a commitment to overcome bias and prejudice.
- Ability to analyse and present information to employees from a non-IT background.
- Excellent numerical, analytical and data visualisation skills.
- Effective facilitator – ability to work with a group of stakeholders to identify business needs and wishes.
- Strong attention to detail.
- Good understanding of how BI applications and systems fit into the wider company infrastructure.
- Knowledge of Microsoft's Modern Data Warehouse suite of applications (chiefly Azure Synapse, Azure Analysis Services and Power BI).
- Knowledge of effective report design and development principles.
- Good presentation and training skills in all senses (written, verbal, visual etc).
- Knowledge of development technologies, especially agile/scrum.

Key Experience

To perform this role, it is **essential** that you have the following experience:

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- Business experience either in a commercial or not-for-profit environment.
- Advances knowledge of Power BI and DAX.
- Proven experience creating visuals, reports and dashboards using Power BI.
- Experience developing BI reports for financial data.
- Experience designing and creating reports for a range of business users.
- Experience of working to tight deadlines and managing conflicting priorities.
- Experience of providing training.

Formal Education/qualification

- Higher National Certificate or
- Vocational level 4 qualification or
- Foundation degree or
- Higher National Diploma or
- Other diploma or
- Equivalent level of knowledge and experience.

Personal Attributes

We recruit talented, dynamic people with diverse backgrounds and experiences, all united by a belief in our mission and a focus on delivering measurable results. We're proud to be an equal opportunities employer and are committed to creating a fully inclusive workplace, where everyone feels able to participate and contribute meaningfully. You must be open-minded, curious, resilient, and solutions-oriented, and be committed to promoting equality, and safeguarding the welfare of team members and clients alike.

For this role, we're looking for an individual who is:

- Committed to the protection of team members and clients, with a focus on vulnerable groups.
- Able to role-model inclusive and culturally sensitive attitudes and behaviours.
- Highly committed to the MSI Reproductive Choice Mission "Pro-Choice".
- Self-starter – looking to build on and improve existing processes, creating lasting change.
- Committed to the protection of team members and clients, with a particular focus on vulnerable groups. Able to role-model inclusive and culturally sensitive attitudes and behaviours.
- Actively seeks feedback on performance with a view to continuously learning and developing as a leader.

Our Values

Mission Driven: With unwavering commitment, we exist to empower women and men to have children by choice not chance.

Client Centred: We are dedicated to our clients and work tirelessly to deliver high-quality, high-impact services that meet their individual needs.

Accountable: We are accountable for our actions and focus on results, ensuring long term sustainability

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and increasing the impact of the Partnership.

Courageous: We recruit and nurture talented, passionate, and brave people who have the courage to push boundaries, make tough decisions and challenge others in line with our mission.

Resilient: In challenging situations, we work together and support each other, adapting and learning to find solutions, whatever we're up against.

Inclusive: We believe that diversity is a strength. We all play our part in creating a culture where every team member can thrive, feel valued and contribute meaningfully to our mission, and where all our clients feel welcome and supported.

By signing below, you indicate that you have read and agree to this job framework.

Full Name:

Signature:

Date: