

Job Description:

Senior Finance Business Partner



General role information

Job Title:	Senior Finance Business Partner (Private Sector Provision)
Reporting to:	Head of Informatics
Salary Band:	17
Notice period:	3 months
Career Band:	5
Budget Responsibility?	N
Direct Reports?	0
Client facing role?	N

About MSI Reproductive Choices

At MSI Reproductive Choices we are unapologetically pro-choice. We believe that every woman has the right to make choices about her own body and her own future. As one of the world's leading providers of contraception and safe abortion care, we give women the means to do so. Our team members, working across 37 countries, provide high quality, safe services to women, when and where they need them. Because when a woman can determine her own future, she can contribute to creating a better, more sustainable future for everyone.

MSI Reproductive Choices is committed to safeguarding: promoting the welfare and safety of everyone involved in the delivery or receipt of sexual and reproductive health services, especially children, young people and vulnerable adults. We are committed to ensuring diversity, and equality for all within our organisation and encourage applicants from diverse backgrounds to apply. We expect all staff and post holders to share our values and commitments.

The department/team

This role sits in the Informatics Team . The Informatics team sits in the global finance and consists of the following functions:

- Financial Planning and Report with responsibility for global management reporting, forecasting and budgeting
- Data Integrity – ensuring our service data is reported accurately and completely
- International Operational projects – leading on the administration of investment funds, the country programme incentive compensation scheme and leading on the programmatic aspects of the business planning.
- Financial Business partnering – supporting global private sector provision operations with insightful analysis and simple tools which can be used locally for decision making

The team has responsibility for reporting and planning for both financial and service delivery metrics and

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this provides the opportunity to understand the operational and financial complexities of the organisation. It has been an essential part of MSI's last 5yr growth strategy, specifically in making high quality data available to a wider audience across the organisation and enabling effective performance management. As we enter our new strategy: 'MSI 2030', the Informatics team is structuring itself to support the three pillars of the finance strategy:

- High impact country finance teams: giving country finance teams the tools to support local decision making through locally driven insights
- Business Partnering: supporting regional and global functions with embedded finance teams ensuring finance is at the table for strategic and operational decision making
- Centre of Technical excellence: providing technical expertise to the organisation

The role

This role reports to the Head of Informatics and will partner with Global Centres Channel Director and other technical leads supporting our private sector provision pillar. The centres channel is at a critical moment in its evolution as it focuses on its financial performance to ensure it remains sustainability as donor funding moves elsewhere. This role will be an integral part of both the centres and finance teams and will provide a link between the two. This role will give you the opportunity to understand the drivers of the channels' financial performance and support the operational teams to understand and monitor these.

The ideal candidate will be an inquisitive financial analyst who is comfortable offering critical insights from large data sets. You will be interested in understanding the operational complexities of our private sector provision and working with staff from the country programmes and global support office to drive the financial sustainability of these channels. You will be well-versed in translating complex financial concepts and analysis into understandable language and a narrative that speaks to operational staff. You will be open-minded and have a creative streak that will lead you to consider new solutions. You will be experienced in creating user-friendly Excel-based tools, and be consistently customer-focussed to ensure that these tools speak to users' operational needs. Ability to manage competing priorities is essential.

This is an exciting role for a financial analyst to operate at the intersection of financial and strategic operations, to support a sector-leading organisation through a time when financial insights will be crucial.

Key Responsibilities

Key Responsibility 1: Design and rollout of global analysis tools to support Country Programmes in the financial management of the Private Sector Provision Channels

- Carry out a gap analysis on the financial tools currently available and what further reporting is required and then work with global channel leads to prioritise the reports and analysis required to fill any gaps.
- Project manage the roll out of financial tools which will aid our Country Programmes' financial management of their private sector channels
- Lead on a project to roll out activity based costing analysis for the country support offices. This will

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allow visibility of the full P&L of our commercial channels and ensure they are generating enough income from services to cover their share of support office costs.

Key Responsibility 2: Financial analysis to support strategic and tactical decision-making

- Partner the Global Centres Channel Director providing financial analysis and support
- Lead on global financial business cases for private sector provision including strategic pilots and clinics investments
- Deliver strategic global analysis on the performance of the private sector channels for the Strategic Actions Meeting and Executive Team.

Key Responsibility 3: Strengthen global financial and service level reporting to support decision making

- Represent private sector provision within finance as the MSI financial systems are developed to ensure the requirements channels are met
- Lead on simplifying coding for key sustainability metrics starting with the income codes to allow meaningful reporting on diversified service provision.
- Lead on development of financial policies for private sector channels

Key Responsibility 4: Additional Responsibilities

- Provide ad hoc analytical support where necessary.
- Be a key contributor into the design and function of MSI's central core finance systems as appropriate.
- Input into finance training provided by the Global Finance function including participating and preparing for workshops and other training materials.

Respond to special requests from the CFO and COO, as well as undertake any other reasonable duties as may be requested by the CFO.

Please note that you may also be required to carry out reasonable additional ad-hoc duties, at the request of your line manager.

Please read this document in conjunction with the Person Specification for the role.

Signature

By signing below, you indicate that you have read and agree to this job description.

Full name:

Signature:

Date:

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