

# Job Description: Vasectomy Nurse

General role information	
Job Title:	Vasectomy Nurse
Reporting to:	Vasectomy Clinical Team Leader, Vasectomy Clinical Services Matron
Salary Band:	Band I
Notice period:	3 months
Budget Responsibility?	No
Contract type?	<b>Permanent – full and part time contracts</b>
Direct Reports?	No
Client facing role?	Yes
Key stakeholders – internal?	Vasectomy tea, Vasectomy Satellite teams
Key stakeholders – external?	Patients, CCG's
About MSI Reproductive Choices	
<p>Only when choice is a reality for each of us, can we create a better, more equal world for everyone. Here at MSI Reproductive Choices UK we are proud to be a social enterprise that is changing the world for the better, we reinvest and donate our profits towards creating a positive social change across 37 countries globally.</p> <p>As one of the world's leading providers of sexual and reproductive healthcare our aim is simple: to empower clients to make the reproductive choices that are right for them. That is what we mean by client-centred care.</p> <p>At MSI Reproductive Choices UK our client-centred care philosophy means respecting our clients as active partners in their own service, caring about who our clients are, their experiences, and how they feel before, during and after they access care with us.</p>	
The department/team	
<p>MSI Reproductive Choices, is a reproductive health charity, best known for its abortion services which help 70,000 women a year. Our network of welcoming clinics and local community services, together with a 24 hour confidential helpline work, provide high quality, safe, accessible and compassionate advice, care and support for the women and men who need us. 95% of our services are commissioned by the NHS.</p> <p>We're looking for people who share our drive to provide the best quality care to everyone who needs our services to join our committed teams of clinical, management and support staff.</p>	

All MSI Reproductive Choices job descriptions are subject to a language neutrality test prior to approval and we're always looking for new ways to make our recruitment process as fair and unbiased as we can. If you'd like to provide feedback on MSI Reproductive Choices UK recruitment process, please do so via email to

[Resourcinguk@MSIChoices.org](mailto:Resourcinguk@MSIChoices.org)

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We're proud to be champions for reproductive choice, and we work hard every day to make a reality of women's rights to decide whether and when to have children.

## The role

To provide safe, effective and holistic clinical services for clients undergoing Vasectomy and associated care. Travel across multiple sites and engagement with the Vasectomy team nationally is essential to the post.

## Key Responsibilities

### Consultation

- Admission of clients
- Undertaking vasectomy consultations when required, including providing information on procedure, contraception and aftercare
- Maintain professional curiosity and awareness of potential needs/concerns throughout consultation and client journey, for example Safeguarding, and refer onwards where necessary
- Refer to and maintain awareness of MSI Vasectomy Pre-Existing Condition Guidelines and refer onwards where necessary
- Completion of electronic records and/or paper records
- Maintenance of client confidentiality and Data protection

### Admission to Discharge

- Provide a welcoming and calming environment for clients throughout their client journey
- Checking details on client notes and alerting Surgeon to any 'significant conditions'
- Providing holistic, person-centred care and support throughout entire patient journey
- Ensure the treatment room is sufficiently prepared and presentable in readiness for the client's arrival
- Utilise distraction techniques to support the patient experience
- Assisting the Surgeon as required during the procedure
- Take a lead on maintenance of timely client flow, in liaison with the Surgeon and Administration Team
- Maintain client safety
- Thorough and accurate completion of client records, including any adverse or unexpected events
- Maintain the Duty of Candour principle throughout the client's journey
- Documents and report any incidents that occur in a timely manner, in line with MSI policy
- Preparation and cleaning of all clinical areas pre and post treatment, maintaining IPC standards at all times

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- Disposal of clinical/hazardous waste
- Maintenance of Health and Safety standards and COSHH Regulations
- Escorting clients into recovery area
- Ensure clients are informed about aftercare prior to discharge, in accordance with the Vasectomy aftercare script
- Early recognition of possible post-operative complications and ensuring appropriate follow-up care
- Clinical responsibility for discharging clients once observations have been monitored and are satisfactory

## Drugs, Equipment and Environment

- Preparation of anaesthetic prior to the procedure
- Follow Infection Control Policies
- Ensure equipment is checked for maintenance and is cleaned
- Complete all relevant site documentation for each list, for example drug stock and treatment room checklist
- Ensure any discrepancies or concerns with drug stock, equipment or environment are reported in a timely manner, according to MSI policy

## Supervision and Training

- Maintain professional responsibility and accountability for the shift team and clinic flow
- Supervision of unqualified team members
- Participation in appraisal, clinical supervision and team meetings/activities
- Attendance at mandatory training, ensuring compliance is maintained
- Participate in the audit and action plan process

## Other Duties

- Act as a positive and motivated ambassador for the Vasectomy service and MSI UK
- Be confident in interacting with MDT members, and in raising issues or concerns
- Achieving the key targets for the Vasectomy Unit
- Ensuring a timely and seamless service for the clients
- Travel across Vasectomy sites where required, supporting regional cover if necessary- access to own vehicle is essential to this role
- Regularly engage with the Vasectomy management team, who primarily manage remotely
- Complete additional

Please note that you may also be required to carry out reasonable additional ad-hoc duties, at the request of your line manager.

Please read this document in conjunction with the Person Specification for the role.

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## Signature

By signing below, you indicate that you have read and agree to this job description.

**Full name:**

**Signature:**

**Date:**